Institutional Effectiveness Partnership Initiative
Integrated Planning Toolkit

IEPI Policies, Procedures, and Practices (P3) Workgroup

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Today’s Outcomes

• Learn about IEPI and PRTs
• Learn about the purpose of the Integrated Planning Toolkit
• Learn about the goals and branches of the Integrated Planning Toolkit Tree
• Participate in the creation or development of the Integrated Planning Toolkit
What is IEPI?

The Institutional Effectiveness Partnership Initiative is a collaborative effort to:

• Create new system of support for CCC
• Advance the effectiveness of California Community Colleges,
• Reduce accreditation sanctions and audit issues, and
• Enhance our colleges' ability to serve students effectively.
What is a PRT?

A Partnership Resource Team (PRT) assists an institution that expresses interest in receiving technical assistance.

- Team members are drawn from a volunteer pool of over 300 subject-matter experts from California community colleges.
- The team commits to at least three visits.
- Team members receive travel reimbursement, and stipends in some situations.
- Grants of up to $150,000 are available to institutions to accelerate implementation of improvement plans.
What is a Toolkit?

Toolkits are intended to be:
• A resource of effective practices in the following areas:
  o Integrated Planning*
  o Disaggregation of Data*
  o Resource Allocation
  o Governance
  o Enrollment Management
  o And others as need arises...

*First two areas of focus

Toolkits are intended to include:
• A template for implementing effective practices within the confines of the institution (examples and models for moving effective practices through local processes)
What is a Toolkit? (cont.)

• A set of practices from California community colleges, that may also include ideas from outside CA.

• A resource PRT members can share when appropriate to support college Innovation and Improvement Plans.

• A list of colleges that have implemented the toolkit practices.

• An option colleges may use, NOT a template colleges must use
Toolkit Goal

To improve the effectiveness of your college’s decisions and, ultimately, its success as measured by your institution’s metrics (e.g., Course Completion, Transfer).
Professional Learning Network

- A one-stop site to effective practices, trainings and other resources.
Toolkit Tree

What drives planning?

Support for Ongoing Enhancement and Growth
In one word, what is Integrated Planning to you?

“Plans are useless, but planning is indispensable.”
US General Dwight D. Eisenhower
Who is developing the toolkit?

IEPI Policies, Procedures, and Practices (P3) Workgroup with assistance and feedback from:

- Research and Planning (RP) Group
- California Community College faculty, administrators, and staff
- California Community College Chancellors Office (CCCCO)
- Existing statewide initiatives
- Telecommunications and Technology Infrastructure Program (TTIP South)
- Other professional organizations
If you walked onto a campus that was excelling at Integrated Planning, how would it reveal itself? (one word)
Who would use the toolkit?

- Community Colleges
- Partnership Resource Teams (PRTs)
Go to: Sift.ly Enter Code: 46JC

How likely are you to use the Integrated Planning Toolkit?

1. No way
2. Maybe, depending on how I feel
3. Probably
4. Absolutely
Would colleges be required to use the Toolkit?

• NO!

• It’s a resource of solutions for colleges seeking assistance.

• Colleges accessing the Toolkit would find examples and ideas to modify or change their current processes to improve institutional effectiveness.
Toolkit Tree

- Integrated Planning
- Enrollment Management
- Disaggregated Data
- Student Learning Outcomes
- Governance

Book: Thomas Bailey, et al., *Redesigning America’s Community Colleges: A Clearer Path to Student Success*

Support for Ongoing Enhancement and Growth
In one word, what advice would a College that is doing really well at IP give to another College?
Principles of IP: Making Planning Real

• **Focuses on large scale and sustainable** ideas in college’s decision-making, including how to meet the college’s mission and short- and long-term college goals (aka **Big Hairy Audacious Goals** (BHAG))

• Inclusive, broad-based planning in a collegial, productive manner
  – Understood by stakeholders

• **Integrates Plans and/or Processes**
  – Departments (between)
  – Budget Office
  – College-wide plans (Facilities, Staffing, Technology, Student Equity, SSSP, Noncredit, Adult Education, existing grants), program review, and resource allocation for strategic decision making
  – District/College use of data, goals, measures (metrics), activities, and progress indicators to measure institutional effectiveness and academic quality
Principles of IP: Making Planning Real

• **Continuous - Keeping it Alive**
  – Systematic follow-up and ongoing outcomes of planning are used for decision making
  – Evaluation
  – Peer review
  – Ongoing culture of planning that is part of the college’s organizational structures, processes, and decision making
  – Training and Re-training

• **Tools**
  – Planning and Decision-Making checklists, calendars, models, figures, forms, frameworks

• **Visionary Leaders**
  – Leader has vision and knows when to lead and when to let others lead
  – Understands various obstacles and facilitators of change and how to leverage each (historians, resistors, innovators)
Go to: Sift.ly Enter Code: 46JC

Grade your college on its Integrated Planning.
A, B, C, D, F, I won’t/can’t do it!

Give your College a grade and discuss it with one person. You have 5 minutes.
Ideas for the “Tool”?

- Check List
- Descriptions
- Video Talks
2015 to 2016

**Summer**
- Progress update to President & PAC

**Fall**
- 11/2 Teams complete outline draft #2 and recommendations
- Standards Team Training
- 12/18 Teams complete Final outline and recommendations
Flowcharts

Community Stakeholders Engagement

LONG RANGE PLAN
- Purpose, Vision, Mission
- Long Term Goals and Objectives
- Multi-Year Financial Plan

ADJUST / DEVELOP ANNUAL IMPROVEMENT PLAN
- Establish/adjust institutional priorities to
Allan Hancock College

INSTITUTIONAL PLANNING AND SHARED GOVERNANCE

Master Plans PDFs

Strategic Plan  Educational Master Plan  Student Equity Plan

Strategic Plan

Educational Master Plan

Student Equity Plan
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If you walked onto a campus that was excelling at Integrated Planning, how would it reveal itself? (one word)
Modeling IE Practices

1. Dissemination
2. Identifying Effective Practices
3. "Vetting" of Practices
4. Ongoing Input from PRTs
5. Sharing the Toolkit
6. Revise / Add to Toolkit
Questions?

• Go to: Sift.ly
• Enter Code: 46JC

What questions do you have?
(140 characters)
## Timeline (Draft)

<table>
<thead>
<tr>
<th>Dates</th>
<th>Goals</th>
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<tbody>
<tr>
<td>April – June 2016</td>
<td>Research, identification, and engagement to gather and review exemplars</td>
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<tr>
<td>July – August 2016</td>
<td>Development, sharing, and vetting of Tools</td>
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<td>September</td>
<td>Sharing beta “products” with Partnership Resource Teams during training</td>
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<td>October – November</td>
<td>Release by TTIP South</td>
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<td>2017 – Ongoing</td>
<td>Annual review at Policies, Procedures, and Practices (P3) Workgroup meeting</td>
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What we’ve learned from You!

• Point #1:
• Point #2:
Presentation Evaluation

Go to: http://bit.ly/IEPleval
Today’s Presentation
Will be interactive:
On your phone please log on to http://sift.ly
Meeting Code: 46JC