



Rewriting the Student Success Narrative

We would like to invite you to submit a Proposal for the Annual CSSO Conference, March 24-26, 2019 at the Sheraton Gateway LAX Hotel in Los Angeles, California. This year's theme is "Rewriting the Student Success Narrative: Leadership, Equity, Access, Pathways." We are looking for proposals that are dynamic, innovative, compelling, supported by evidence, capture the student experience and captures our conference theme- focused on Leadership, Equity, Access and Pathways.

We hope you will consider submitting a Proposal.

Who Attends the CSSO Annual Conferences?

Our annual conference is an opportunity to collaborate with colleagues, to learn from those whose innovative and successful ideas are paving the way to increasing student success. More than 300 representatives from student services, instruction, categorical programs, the State Chancellor's Office, and a myriad of other constituents will convene, all focused on improving student success and completion while maintaining access for underrepresented student populations.

How to Submit a Presenter Proposal:

Please go to https://www.cognitofirms.com/MeetingWise1/_2019CSSOConferenceCallForProposals to complete and submit your proposal form. **Proposals must be submitted by or before November 28, 2018.** It's **important** that you fill out each section completely, and as requested, or we will not be able to review your proposal. Ideally, we would like you to be available all conference dates so that, once sessions are chosen (availability may have an impact), we may place them where they best fit for the conference. However, you have an opportunity on the form to indicate any unavailable dates/times. Proposals will be reviewed by the Conference Program Committee and presenters will be notified of their acceptance status by or before **December 21st**. Following selection and notification, chosen presenters may be requested to submit additional information or to revise session details based on the audience.

Proposals will be selected by a review committee based upon the following criteria:

- Capture the conference theme of Leadership, Equity, Access and/or Pathways
- Are innovative, high quality, original, and has not been presented at other conferences
- Provide applicable resources/methods for student services officials to recreate/implement
- Take into consideration the diversity of colleges (i.e., large, small, urban, rural, multi-college vs. single college districts, etc.)

Presentations must be 50 minutes long and are encouraged to meet the following criteria:

- Focused on at least one leading theme and a secondary option
- Grounded in research and/or data (campus specific or based on the literature in the field)
- Interactive
- Applicable resources or points of consideration for implementation
- Providing clear outcomes and applicable methods for duplication/scalability

All selected presenters will be asked to submit PowerPoint versions of presentation slides and PDF versions of any other handouts by or before March 18th to be posted on our conference website (for attendees only), preferably in electronic format. We will convert PowerPoints to our standard PDF handout format prior to posting

and also keep the PPT files as back up for your actual presentations) Presenters are invited to bring additional handouts to sessions as desired in a quantity of 25 and 50 of each.

IMPORTANT NOTES:

CSSO does not provide airfare, hotel costs or an honorarium for breakout session presenters. Presenters wishing to attend the conference must pay the appropriate registration fee and register for the conference independently.

If you complete an online proposal you should receive immediate confirmation that your form has been submitted. If you don't, please contact Stacey Boswell, MeetingWise LLC at sboswell@meetingwise.net to verify that your form went through.

Thank you for the time and energy you've devoted to supporting our members' learning!

Best regards,
The CSSO 2019 Conference Planning Committee



Chief Student Services Officers
Association