

STUDENT NEEDS ASSESSMENT

Questions for Your College	0 – 20%	21 – 40%	41 – 60%	61 – 80%	81 – 100%	Don't Know	Don't Ask
What percentage of students work more than 20 hours a week?							
What percentage of working students experience regular changes in their shifts or number of hours?							
What percentage of students have children or care for family or friends?							
What percentage of students receive or are eligible for Pell Grants?							
Of those who receive Pell Grants, what percentage live below the poverty threshold for a family of four?							
What percentage of students say they live paycheck to paycheck?							
What percentage of students receive income-based public assistance?							
What percentage of students feel they are carrying too much debt?							
What percentage of students struggle to feed themselves and/or their families?							
What percentage of students have unstable living situations?							
What percentage of students have a disability or other health concern for which they may want assistance?							
What percentage of your students come from households where English is not their first language?							
What percentage of students come from households where no one has a college degree?							
What percentage of students are being flagged for additional services?							
What percentage of students come to your campus knowing what career they are seeking?							

* This assessment was adapted from the Achieving the Dream™ *Holistic Student Supports Redesign Toolkit* available at <https://achievingthedream.org/holistic-student-supports-redesign-toolkit/> (p. 23).

WORKFORCE AND TECHNOLOGY INVENTORY

Workforce Status	YES	NO	Working on it
People are available (in IR, Student Services, or elsewhere) whose roles involve collecting and processing student data.			
People are available to respond to student survey data individually and in a timely manner.			
People are available to analyze both aggregated and disaggregated student survey data.			
People are available to follow-up with students down the road to make sure needs expressed on their surveys are being met.			
Technology Status	YES	NO	Working on it
Survey software is available for general use, has no or low costs, and is easy to access, customize, and use. If yes, list software here: _____			
Automation and workflow software is available to help streamline and scale the intake and processing of survey data for all students. If yes, list software here: _____			
Communications tools are available that allow college personnel to easily connect with students via e-mail, phone calls, and texting.			
The capability exists to integrate student survey data into the college's Student Information System.			
Data integrity standards exist, are understood, and are widely accepted and applied.			
The college has a history of using, or a plan to use, data to inform decisions around equity and student success.			
Student needs data could be securely stored somewhere that is readily accessible by faculty, advisors, and other student support staff.			
The college provides continuous professional development to faculty and support staff to use data proactively in the decision-making process.			

* Parts of this inventory were adapted from the Achieving the Dream™ *Holistic Student Supports Redesign Toolkit* available at <https://achievingthedream.org/holistic-student-supports-redesign-toolkit/> (pp. 29, 47-48).

EXTERNAL PARTNERSHIPS NEEDS ASSESSMENT

Service	College-Provided List department(s)	Partner-Provided List partner(s)	Do we need to identify a partner?
Proactive support in college application and intake processes			
Academic advising			
Career advising			
Job search and placement assistance, including resumes and interview skills			
Mentoring			
Financial education / literacy			
Individualized financial coaching			
Financial aid assistance			
Emergency aid assistance			
Benefits screening and application support			
Access to childcare services			
Access to reliable transportation			
Access to nutritious food, often via a food pantry or food bank			
Access to safe housing			
Access to mental and physical health services			
Access to clean, professional clothing			
Tax preparation assistance			
Legal assistance			
Other:			

* This assessment was adapted from the Achieving the Dream™ *Holistic Student Supports Redesign Toolkit* available at <https://achievingthedream.org/holistic-student-supports-redesign-toolkit/> (p. 82).